

# *Collection*

Collection - file from the creditor to the bank

Change log

Version	Date	Edit
1	14.11.2004	Document created.
2	25.03.2006	Updated with a new version of print.
3	19.04.2007	Description updated.
4	14.04.2009	Description updated. Description of field 64 and 65 is specified. Code 2 is added and the description of code 1 is changed in field 11. Collection type 'Blank' in field 7 is not allowed anymore. Code 1 in field 11 is not allowed anymore. Field 10 is not used anymore. Field 61 is now alphanumeric and used for PBS registration data.
4.1	24.06.2009	Field 36: Number of positions has been changed to 40.
4.2	30.12.2009	Field 60: It is conditional. Description is updated. Column No. of Pos. has been changed to Length. Field 44 and 51 are mandatory for DK Direct Debit (LeverandørService) Field 65: The structured information in field 8 has been changed to Buyer's order number. Field 30: The description for printed invoices has been changed.
4.2	12.4.2010	Field 28: The length has been changed from 15 to 25.
4.3	30.06.2010	Field 25 is now alphanumeric.
4.4	13.10.2010	Field 38: The length has been changed from 20 to 12. Field 39: The length has been changed from 20 to 10.
4.5	06.12.2011	Field 12: The description has been clarified for collection type 'Reversal via account transfer'. DK e-invoice B2B (e faktura) is not supported by Danske Bank anymore
4.6	29.08.2012	Changed the name of PBS to Nets
4.7	10.07.2013	Field 7: OIOXML together with 'Leverandørservice' and 'Betalingservice' removed. Code 121 regards reversal via 'Betalingservice' updated with information about a transaction limit and limited access to service.
4.8	26.11.2013	Field 42: "Buyer's reference" in Field name and Description replaced with "Buyer's referee". SE e-invoice B2C(e-faktura) removed. FI, IE, DE Direct Debit is not supported by Danske Bank anymore.
4.9.	12.10.2022	Document reviewed and updated

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## *Introduction*

This file is sent by the creditor to the bank.

This table describes how to construct comma-separated records for collections.

- There must be one record per collection. More than one collection type can be submitted in the same file.
- The fields in a record must be separated by a comma (,).
- Every record must end with a semi-colon (;).
- Record 64 must end with a semi-colon (;) if field 65 is not to be applied.
- Alphanumerical fields must begin and end with quotation marks (") even if there are no contents. This does **not** apply for field 65.
- Quotation marks must not be used in the individual fields.
- Fields are Required=Y (yes), Not required=N (no) or Conditional=C. If a field is required, it must be filled out.

### **Length of fields (Length):**

The individual fields have no fixed length. Therefore it is not necessary to put a blank space or 0 before or after the contents of a field. The maximum length is written in the description for each field.

Field No.	Field name	Length	Format	Required	Description
1	Function	10	Alphanum	Y	Command for collection. Constant: COLLECTION
2	Version	2	Num	Y	Constant: 02
3	CS creditor number	10	Num	Y	CS (Collection Service) creditor number. The agreement number between Danske Bank and creditor. See Collection Service Implementation Guide section 5.1.
4	Test marking	1	Alphanum	N	If the field is filled out with '1' the collection is regarded as a test and will not be executed. It will, however, be possible to order a status message.
5	Status message	1	Alphanum	N	See Collection Service Implementation Guide section 10. Blank: No electronic status message ordered 1: Electronic status message ordered (all) 2: Negative electronic status message ordered 3: Positive electronic status message ordered
6	Document type	5	Alphanum	Y	The type of document. Examples: INV01: Invoice INV02: Credit note - can be combined with collection type 011 and 110. See Collection Service Implementation Guide section 12.9.
7	Collection type	3	Alphanum	Y	010: Collection - Collection Service decides the collection type. See Collection Service Implementation Guide section 8.1. 011: Collection with account number (printed invoice with IBAN/BIC) 050: Reversal - Collection Service decides the type of reversal 051: Reversal via account transfer  101: DK Direct Debit (Betalingservice) 102: DK In-payment form (FIK/GIK) 103: DK Direct Debit (LeverandørService) 104: DK e-invoice (OIOXML) and In-payment form (FIK/GIK) 110: DK e-invoice (OIOXML) and account number 121: DK Reversal via Direct Debit

Field No.	Field name	Length	Format	Required	Description
					<p>(BetalingsService) - there is a transaction limit of DKK and limited access to this service (contact Danske Bank for further information)</p> <p>122: DK Reversal via cheque 123: DK Reversal via Direct Debit (LeverandørService)</p> <p>201: NO Direct Debit (AvtaleGiro) 202: NO In-payment form (KID) 203: NO Direct Debit (Autogiro) 204: NO e-invoice B2C (eFaktura) 221: NO Reversal via cash payment</p> <p>301: SE Direct Debit (Autogiro) 302: SE In-payment form (OCR) 321: SE Reversal via Direct Debit (Autogiro) 322: SE Reversal via Money order (utbetalningskort)</p> <p>402: FI In-payment form (OCR)</p> <p>501: PL Direct Debit</p> <p>701: UK Direct Debit (First Payment) 702: UK Direct Debit (Standard/Normal Payment) 703: UK Direct Debit (Representation Payment) 704: UK Direct Debit (Final Payment)</p>
8	Technical reference	35	Alphanum	Y	<p>The creditor's own unique reference for the collection. The reference is quoted in the status message.</p> <p>Duplicate control is made of the technical references. If a collection accepted previously is found with the same technical reference, then the collection is rejected.</p>
9	Alternative collection type	3	Alphanum	N	<p>Can only be used as an alternative to collections via Direct Debit. Possible values:</p> <p>Blank: No alternative collection 102: DK In-payment form (FIK/GIK) 202: NO In-payment form (KID) 302: SE In-payment form (OCR)</p>

Field No.	Field name	Length	Format	Required	Description
10	Not used	1	Alphanum	N	Blank
11	Address validation	1	Alphanum	N	Blank: Validation of the debtor's address (field 44-51). See Collection Service Implementation Guide section 8.11. 2: No validation of the debtor's address
12	Creditor's account number	35	Alphanum	C	The creditor's account number. This field is validated against the information registered in Collection Service/District. See Collection Service Implementation Guide section 8.5.  The field <b>must</b> be filled in the cases below: Collection type: 011: Collection with account number: Indicates the account the debtor has to credit. 103 and 123: DK Direct Debit (LeverandørService): It is possible to state any alternative creditor account. This must be registered in the agreement made with Nets. 701-704: UK Direct Debit: Used to indicate the BACS code and account number. The first 6 is the BACS code, the next 6 is the branch sort code and the last 8 is the account number.  The field has to be filled in:  Reversal: Indicates the debit account. Reversal via account transfers only applies for accounts in Denmark. Approval must then be done manually in District.
13	Payment date	8	Num	Y	The payment date in the format: YYYYMMDD Direct Debit: The date when the amount has to be debited. Printed invoices: The date indicated as payment date. Credit note: See Implementation Guide section 8.6
14	Payment date text	20	Alphanum	N	Indicates the text used instead of the standard text 'Payment date'.  See Collection Service Implementation Guide section 12.10.

Field No.	Field name	Length	Format	Required	Description
15	Date type	1	Alphanum	Y	Indicates which payment date must be used, if the date in field 13 is not a banking day. 1: The indicated date 2: The indicated date or the first coming banking day
16	Invoice date	8	Num	C	The invoice date in the format: YYYYMMDD If blank, the bank writes the date when the invoice is printed. The field must be filled in for: DK e-invoice (OIOXML) The field can be used for: Printed invoices Credit note: See implementation Guide section 8.7
17	Invoice date text	20	Alphanum	N	Indicates the text used instead of the standard text 'Invoice date'. See Collection Service Implementation Guide section 12.10.
18	Day of delivery	8	Num	N	The delivery date in the format: YYYYMMDD The field <b>can</b> be used for: Printed invoices DK e-invoice (OIOXML)
19	Day of delivery text	20	Alphanum	N	Indicates the text used instead of the standard text 'Day of delivery'. See Collection Service Implementation Guide section 12.10.
20	Order date	8	Num	C	The order date in the format: YYYYMMDD The field must be filled in for: DK OIOXML The field can be used for: Printed invoices
21	Net Amount	14	Num	C	The amount excl. VAT. The amount is stated in the smallest unit of each currency. Example: 200 DKK = 20000 (øre) The field must be filled for:

Field No.	Field name	Length	Format	Required	Description
					DK e-invoice (OIOXML) The field can be used for: Printed invoices NO e-invoice B2C (eFaktura)
22	VAT per cent	4	Num	C	The VAT percentage. Example: 25 (as for 25%). The field must be filled in for: DK e-invoice (OIOXML)
23	Amount	14	Num	Y	The amount to be debited/collected/reversal (without separators). The amount is stated in the smallest unit of each currency. Example: 200 DKK = 20000 (øre)
24	Currency	3	Alphanum	Y	The currency code. (ISO 4217) The currency in which the collection is denominated.
25	Payment identification	25	Alphanum	Y	The payment identification/originator's reference according to local rules. See Collection Service Implementation Guide section 8.3.
26	Debtor ID	25	Alphanum	Y	The debtor ID (debtor's customer number) must be stated. See Collection Service Implementation Guide section 8.8.
27	Debtor ID text	20	Alphanum	N	Indicates the text used instead of the standard text 'Customer number'. See Collection Service Implementation Guide section 12.10.
28	Invoice number	25	Num	C	The number of the invoice. The field must be filled in for: DK OIOXML The field can be used for: NO e-invoice B2C (eFaktura) Printed invoices
29	Invoice number text	20	Alphanum	N	Indicates the text used instead of the standard text 'Invoice number'.



Field No.	Field name	Length	Format	Required	Description
					See Collection Service Implementation Guide section 12.10.
30	Order number	20	Alphanum	N	Sellers order number. The field can be used for: Printed invoices/DK e-invoice (OIOXML) If buyer's order number (Field 41) is filled in, then this field won't be on the printed invoice.
31	Order number text	20	Alphanum	N	Indicates the text used instead of the standard text 'Order number'. See Collection Service Implementation Guide section 12.10.
32	Seller's reference	20	Alphanum	N	Sellers reference. The field can be used for: DK e-invoice (OIOXML) Printed invoices
33	Seller's reference text	20	Alphanum	N	Indicates the text used instead of the standard text 'Our reference'. See Collection Service Implementation Guide section 12.10.
34	Terms of delivery	40	Alphanum	N	Terms of delivery. The field can be used for: DK e-invoice (OIOXML) Printed invoices
35	Terms of delivery text	30	Alphanum	N	Indicates the text used instead of the standard text 'Terms of delivery'. See Collection Service Implementation Guide section 12.10.
36	Terms of Payment	40	Alphanum	N	Terms of payment. The field can be used for: DK e-invoice (OIOXML) Printed invoices
37	Terms of Payment	20	Alphanum	N	Indicates the text used instead of the standard text

Field No.	Field name	Length	Format	Required	Description
	text				'Terms of payment'. See Collection Service Implementation Guide section 12.10.
38	Buyer's CVR number	12	Alphanum	C	The buyer's Danish CVR number. The field must be filled in for: DK e-invoice (OIOXML) The field can be used for: Printed invoices
39	VAT number	10	Alphanum	C	The seller's VAT number. The field can be used for: DK e-invoice (OIOXML) Printed invoices
40	Buyer's EAN number	20	Alphanum	C	The buyer's EAN number. The field must be filled in: DK e-invoice (OIOXML) The field can be used for: Printed invoices
41	Buyer's order number	20	Alphanum	C	The buyer's order number. The handling of collected invoices is voluntary, but can be agreed by the parties involved. If the invoice requires payment of several requisitions and/or order numbers, this field must state:  "Linjespecificeret" (trans.:line specified) and field 65, 8 must be filled in with the buyer's order number at InvoiceLine level.  If the invoice only requires payment of one requisition, this field must be filled in with the buyer's order number.  The field must be filled in for: DK e-invoice (OIOXML) The field can be used for: Printed invoices
42	Buyer's referee	20	Alphanum	C	The buyer's referee. The field must be filled in for: DK e-invoice (OIOXML)

Field No.	Field name	Length	Format	Required	Description
					The field can be used for: Printed invoices
43	Debtor language code	2	Alphanum	Y	Language code (ISO 639-1) used to select the language of fixed text on printed invoices sent to the debtor. See Collection Service Implementation Guide section 8.10.
44	Debtor address 1	35	Alphanum	C	Person and/or company name. The field must be filled in for: DK Direct Debit (LeverandørService) DK e-invoice (OIOXML) NO e-invoice B2C (eFaktura) Printed invoices
45	Debtor address 2	35	Alphanum	N	Continuation of address line 1.
46	Debtor address 3	35	Alphanum	C	Street name, house number, floor etc. The field must be filled in for: DK e-invoice (OIOXML) NO e-invoice B2C (eFaktura) Printed invoices Note: for collection type DK e-invoice (OIOXML), the house number must be entered in field 48.
47	Debtor address 4	35	Alphanum	N	Continuation of address line 3.
48	Debtor house number	25	Alphanum	C	House number, floor etc. The line is part of address line 3. Together, the two address lines must not exceed 35 characters. The house number can be entered once in either field 46 or 48. The field must be filled in for: DK e-invoice (OIOXML) The field can be used for: Printed invoices
49	Debtor postal code	8	Alphanum	C	Postal code. The field must be filled in for: DK e-invoice (OIOXML) NO e-invoice B2C (eFaktura)

Field No.	Field name	Length	Format	Required	Description
					Printed invoices
50	Debtor city	35	Alphanum	C	City name. The field must be filled in for: DK e-invoice (OIOXML) NO e-invoice B2C (eFaktura) Printed invoices
51	Debtor country	2	Alphanum	C	Country code (ISO 3166). The field must be filled in for: DK Direct Debit (LeverandørService) DK e-invoice (OIOXML) NO e-invoice B2C (eFaktura) Printed invoices.
52	Delivery address 1	35	Alphanum	N	Person-/company name. The field can be used for: DK e-invoice (OIOXML) NO e-invoice B2C (eFaktura) Printed invoices
53	Delivery address 2	35	Alphanum	N	Continuation of address line 1.
54	Delivery address 3	35	Alphanum	N	Street name, house number, floor etc. The field can be used for: DK e-invoice (OIOXML) NO e-invoice B2C (eFaktura) Printed invoices
55	Delivery address 4	35	Alphanum	N	Continuation of address line 3.
56	Delivery house number	25	Alphanum	C	House number, floor etc. The line is part of address line 3. Together, the two address lines must not exceed 35 characters. The house number can be entered once in field 54 or 56. The field must be filled in if delivery address field is completed: DK e-invoice (OIOXML) The field can be used for:

Field No.	Field name	Length	Format	Required	Description
					Printed invoices
57	Delivery postal code	8	Alphanum	N	Postal code The field can be used for: DK e-invoice (OIOXML) Printed invoices
58	Delivery city	35	Alphanum	N	City name The field can be used for: DK e-invoice (OIOXML) Printed invoices
59	Delivery country	2	Alphanum	N	Country code (ISO 3166). The field can be used for: DK e-invoice (OIOXML) Printed invoices
60	Debtor's account number	35	Alphanum	C	The field must be filled in for all the collection types below: UK Direct Debit: Account number length is 14, of which the first 6 digits are the branch sort code, and the last 8 the account number. PL Direct Debit: IBAN Reversal via account transfer: Debtor's account number.
61	Nets registration data	13	Alphanum	N	Blank: Nets registration data - Customer number, debtor group and Nets creditor number - on the printed DK In-payment form (OCR). NONAUTOPBS: No Nets registration data on the printed DK In-payment form (OCR).
62	Creditor's name	35	Alphanum	C	Name of the creditor. DK Direct Debit (Betalingservice): The first text line of the Payment Summary. If there is no text, the name of the debtor group will be stated in the first text line. The field must be filled in for: UK Direct Debit
63	Debtor text heading	50	Alphanum	N	The heading of printed invoices. See Collection Service Implementation Guide section 8.13. Not used for: DK Direct Debit (Betalingservice)

Field No.	Field name	Length	Format	Required	Description
64	Information code	1	Num	Y	<p>1: Structured information - the text lines are filled in according to a certain structure. See description of field 65.</p> <p>2: Unstructured information - no advice.</p> <p>The creditor may choose between structured or unstructured information in printed invoices.</p> <p>Choose code 1</p> <ul style="list-style-type: none"> <li>• if field 65 is to be filled in with structured information</li> <li>• for DK e-invoice (OIOXML) as these formats contain structured invoice lines only</li> </ul> <p>Choose code 2</p> <ul style="list-style-type: none"> <li>• if field 65 is to be filled in with unstructured information.</li> <li>• if no advice is required. Field 64 must end with a semi-colon.</li> </ul>
65 - 10064	Debtor text line(s)	See description	Alphanumeric	N	<p>The creditor's invoice/pre-notification to the debtor. See Collection Service Implementation Guide section 8.13. The structured information is a sub-definition of a debtor text line divided into 8 fields separated by #.</p> <p>Field 1: Item ID (max 20 char.)</p> <p>Field 2: Description (max 150 char.)</p> <p>Field 3: Quantity (max. 20 char.) For collection type DK e-invoice (OIOXML). This field must be numeric.</p> <p>Field 4: Units (max. 10 char.)</p> <p>Field 5: Tax percentage. Must be numeric</p> <p>Field 6: Unit price excl. VAT. Must be stated in <i>øre</i> (max. 15 digits)</p> <p>Field 7: Amount excl. VAT. Must be stated in <i>øre</i> (max. 15 digits). Unit multiplied with unit price (field 3*field 6). Not calculated automatically.</p> <p>Field 8: Buyer's order number (max. 20 char.)</p>

Field No.	Field name	Length	Format	Required	Description
					<p><b>Example on structured information:</b></p> <p>"26253#Description text1 text2 text3 text4#20#Stk#25#10000#200000# Order No"</p>